



Dunedin North Intermediate School International Student Enrolment Form

A: Student Details

Student Surname		Official First Name/s	
Preferred First Name		Gender (M/F)	
Birth Date (dd/mm/yy)		Country of Origin	

Living in NZ with		Relationship to child	
Student's address in New Zealand			
Home Phone Number		Cellphone	
Emergency Contact		Emergency Phone #	

Enrolled by (name)		Relationship to child	
Address if different to above			
Phone Number		Cellphone	

Passport Number		Passport Expiry Date	
Student Visa / Permit #		Student Visa / Permit Expiry Date	
Date of Entry to NZ		First Language	

Accommodation: Designated Caregiver Homestay Parent

B: International Contact Details

Mother's Name		Father's Name	
Mother's Cellphone		Father's Cellphone	
International Address			
Home Phone Number		Fax Number	
Email Address			
Emergency Contact Number in Native Country		Language (spoken at home)	

C: Other Student Details (Please provide details of any medical conditions in an attached letter)

Speech		Allergies	
Sight		Medication	
Hearing		Other Relevant Details	
Tuberculosis Screening (if over 12 years)			

For Office Use Only

Year		Room No.		Teacher		Enrolment No.	
Level							

Payment Date		Amount Paid		Receipt No.	
Starting Date at DNI		Study Completion Date		First date of starting school in NZ	

D: Medical and Travel Insurance

All students must have appropriate and current medical and travel insurance from their departure from their native country to the date of return.

Insurance Company		Policy Number	
Policy Start Date		Policy End Date	
Note any exclusions			

E: Acceptance of Terms

By signing below, you acknowledge and accept the terms and conditions detailed below:

- I agree to abide by the rules and policies of the school at all times
- I have read, understood and accept all the terms and conditions of enrolment both expressly stated and implied in the Dunedin North Intermediate International Student Information package
- I have read, understood and signed both the Tuition Agreement and Refund Policy Statement

Offers of course placement will be decided by the Principal. Should your application be successful, you will receive a letter of offer ('Offer of Place'). You will need to make payment of fees to secure the place. If you accept the offer of place, then this application for tuition and the attached tuition agreement shall be the terms and conditions of agreement by which tuition shall be provided to the student. A parent or legal guardian must sign the terms. The parent or legal guardian shall be bound by these terms and conditions.

ADDITIONAL INFORMATION

F: Application Checklist

Tick

Copy of Passport (Title page and student permit / visa if applicable)	Attached	
A signed statement from parents giving permission for enrolment at DNI	Attached	
Signed Tuition Agreement	Attached	
Signed Refund Policy Statement	Attached	
Passport sized photograph of student	Attached	
Copy of student's latest school report translated into English	Attached	
Verification of Travel / Medical Insurance	Attached	
Legal Guardian / Designated Caregiver Document	Attached	

In terms of the Privacy Act, I understand that the information on this form is collected to form part of the essential information the school holds on my child. The records made from the information may be viewed on request at the school. I approve the forwarding of information when my child transfers to another school.	Signature: Date:
I understand that the school will take action on my behalf in case of sudden illness or injury, and I agree to abide by school policies.	Signature: Date:

**DUNEDIN NORTH INTERMEDIATE
TUITION AGREEMENT, CONDITIONS AND TERMS OF ENROLMENT, and ACCEPTANCE
FOR INTERNATIONAL STUDENTS**

This is an agreement between the Dunedin North Intermediate School Board of Trustees and the applicant for tuition and delivery of the New Zealand Curriculum and it shall be signed on behalf of the International Student by a parent or legal guardian of the student.

'The School' refers to Dunedin North Intermediate.

'The Student' refers to the applicant.

The terms and conditions of enrolment and acceptance include the following:

1. All those terms and conditions expressly stated or implied in the Dunedin North Intermediate International Student Information Package.
2. The School shall provide tuition to the Student in accordance with the New Zealand Ministry of Education Code of Practice and the laws of New Zealand in return for an annual fee.
3. The Student shall comply with the rules and policies of the School and with the reasonable instructions from the teachers of the school.
4. The Parents or guardians of the Student ('the Parents') authorise the staff of the School to provide consents for school activities, travel outside the school and medical emergency where it is not reasonably practical to contact a parent.
5. The Parents authorise the staff of the school to relocate the child to alternative accommodation if their safety or well being is in any way compromised and where it is not reasonably practical or possible to contact the Parents.
6. The Parents agree to provide the School with academic, medical or other information related to the wellbeing of the Student.
7. The Parents give permission for any previous education provider to be contacted.
8. The School shall agree to use its best endeavours to ensure safety, health and wellbeing of the International Student. The School shall have no responsibility for the Student outside of school hours.
9. The School will be responsible for providing tuition, and providing pastoral support in accordance with the Code, during the school term time which excluded the traditional New Zealand school holidays.
10. Under the Privacy Act, I understand that all personal information provided to the School is collected and will be held by the School.
11. The enrolment may be terminated if the Student:
 - Continually misbehaves and does not comply with the School Rules
 - Commits a criminal act or indulges in serious misconduct
 - Develops serious health (emotional or physical) concerns when it is considered the Student should return to the care of their parents
 - If the School can not provide for the Student's needs
12. It is acknowledged that all relevant provisions of the Education Act 1989 shall apply to the International Students in New Zealand. Any decision under these provisions to expel or suspend the Student for a specified period shall terminate this agreement and the refunds policy shall apply. The parents shall have no claim in damages or for any compensation if this agreement is terminated in these circumstances.
13. The School must be notified of any changes to accommodation, International Student status, or contact details.

14. If there are difficulties or problems that the Student or his/her family follow the Dunedin North Intermediate School Grievance Procedures as outlined in the International Student Information Package.
15. The School will not be liable for any loss or damage to property or persons, however caused except where such liability is imposed by New Zealand law.
16. Either party may terminate this agreement at any time upon two weeks written notice being given to the other party. If the agreement is terminated the refunds policy for International Students as outlined in the Refunds Policy shall apply.
17. Neither party is liable to the other for failing to meet its obligations under this agreement to the extent that the failure was caused by an act of God or any other circumstances beyond its reasonable control. The Refund Policy will apply.
18. This agreement shall be construed and take effect as a contract made in New Zealand and will be governed by New Zealand law, and the Student and Parents submit to the exclusive jurisdiction of the New Zealand Courts.
19. A school report from the Student's current overseas school must be provided to Dunedin North Intermediate School before the enrolment process is completed.
20. This agreement will be terminated if false information is provided by either party to the agreement.
21. The Student and/or family must officially request in writing any long term absence from attending school for a reason other than illness.
22. The school must be officially notified of the intention to withdraw from the contract, and it must be informed of the intended last day of attendance.
23. Notices given under this agreement must be in writing and given to the addresses set out in the application forms. Those sent by post shall be deemed to have been received five working days after posting.
24. This agreement contains all terms, representations and warranties made between the parties and supersedes all prior discussions and agreements covering the subject matter of this agreement.
25. The Student/Parents have the right under the Privacy Act 1993 to obtain access to and request corrections of any personal information held by the School concerning them.

I have read, understood, and accept the above terms and conditions of enrolment.

Name:

Signature:

Name:

Signature:

Date:

Signed for and on behalf of Dunedin North Intermediate School Board of Trustees

Name:

Signature:

Date: